



City of Hilliard, Building Department, 3800 Municipal Way, Hilliard, Ohio 43026

Phone: 614.334.2557 Fax: 614.529.6017 www.cityofhilliard.com



Application for Fence Permit

Revised: 6/25/2009



1-800-362-2764

Application for Fence Permit
Cash (exact change), Check or Credit Card (Visa& MC) payment accepted

CHECK <input checked="" type="checkbox"/>	TYPE OF PERMIT	FEE	INSPECTIONS (see chart)	REQUIRED ATTACHMENTS
	Fence	\$75 \$5	1 & 6	Permit Application / Surveyor's Plot Plan (3 copies- draw location outline)

A Homeowner's Statement is required to receive the \$5 permit fee, this fee is only available for Single-family homes which are owner-occupied. Without the qualifying statement the Fence Permit fee is \$75. Please refer to our website to view the complete fee listing and explanation.

Is the property a corner lot or a through lot? YES or NO

Type of fence: _____

Height of fence: _____

Spacing between slats: _____

Fences 6 feet or less are permitted by the Zoning Department and no final inspection is required.

Fences over 6 feet are permitted by the Building Department and a final inspection is required.

FENCES SHALL BE ERECTED SO THAT NO EXPOSED POSTS OR SUPPORTING CROSS-ELEMENTS FACE, EXCEPT FOR A FENCE THAT IS THE SAME ON BOTH SIDES SUCH AS SPLIT RAIL, FENCES OR BOARD ON BOARD FENCES, THE PUBLIC OR ANY PROPERTY OTHER THAT THE PROPERTY OF THE PERSON INITING THE REQUEST ON WHICH THE FENCE IS TO BE CONSTRUCTED.

Job Site Address: _____ Lot # / Subdivision: _____

Contractor: _____ Contractor Address: _____

Contractor Registration # (Hilliard): _____ Contractor's Phone: _____

Owner's Name: _____ Owner's Phone: _____

Note: conditions of approval if item check below

Fences are required to be 6" above grade at the center of any drainage swale.

Contact Ohio Utilities Protection Service (800-362-2764) to have utilities marked prior to construction.

Code Enforcement Review
date of review/initial

IN CONSIDERATION GIVEN, THE APPLICANT AGREES TO INSTALL SAID WORK IN ALL RESPECTS IN COMPLIANCE WITH THE LAWS OF THE STATE OF OHIO AND THE ORDINANCES OF THE CITY OF HILLIARD, OHIO. NO FENCE SHALL BE ERECTED BEFORE APPROVAL BY BUILDING AUTHORITY. ALL FENCES REQUIRE INSPECTION UPON COMPLETION.

REQUIRED INSPECTIONS (match to chart above)	
1	Plan Review
2	Pre-Pour Inspection
3	Footer Inspection
4	Framing Inspection
5	Mechanical Inspections (HVAC, Elec. & Plumb. permitted seperately)
6	Final Inspection
7	Rough Install Inspeccion
8	Pressure Test

Renters must complete the Property Owners / Tenants Statement completed by both the tenant and the owner - please ask our staff for the document. Fence permits for rental properties are \$75 (Fee exhibit A)

Applicants Signature REQUIRED

In consideration given, the applicant agrees to install said work in all respects in compliance with the laws of the state of ohio and the ordiances of the City of Hilliard, Ohio.

Applicant's Signature _____ Date _____

Permit granted by:
(becomes permit with valid signature)

Authorized Signature / City of Hilliard _____ Date _____

Permit Number: _____

Inspection Line: 614.334.2466

Applicable Fee Schedule: **A or B**
If A - Owner/Tenant Statement attached?
Yes or No or N/A
If B - Homeowner's Statement attached:
Yes or No